

Utility Engineering Aid B or C – Gas Division

Formed in 1902, HG&E is a municipally owned utility that provides electricity, natural gas, and fiber optic internet services to over 18,000 customers. Our mission to our customers is simple: “We will provide competitive energy rates, reliable service, and excellent customer service”. We are currently looking for a qualified candidate to fill a vacancy.

DUTIES:

Under general supervision, responsible for sub-engineering tasks, performs surveys and mark-outs of gas, electric and telecommunication distribution systems. Creates sketches and records; maintains and compiles engineering data for gas, electric and telecommunication facilities. Performs investigations and inspects existing gas, electric and telecommunication facilities. Performs other related tasks as assigned.

MINIMUM ENTRANCE QUALIFICATIONS & REQUIREMENTS:

- Two (2) year degree from an accredited college/university in Mechanical or Electrical Engineering, Electronic Technology, or any related electric and/or gas field; or equivalent education and experience with demonstrated abilities through past work experience.
- Advanced knowledge of Microsoft Word, Excel, Access software and database applications.
- Working knowledge of construction codes, federal, state and local regulations, engineering requirements, and other technical documents and reports relating to electrical, gas and telecommunication facilities.
- Experienced in delegating and operating computer-aided drafting (CAD) ArcGIS equipment or comparable conventional drafting stations to produce designs, working drawings, charts, forms and records.
- Knowledge of electrical and mechanical designs and of how to determine a method of presentation to graphically represent plans.
- Ability to obtain and assemble data by visiting job sites to compile measurements as necessary.
- Highly detailed, thorough, self-motivated and goal-oriented while managing multiple tasks; excellent verbal and written communication skills.
- Ability to move, push, pull or lift to 35 pounds variable distances; requires mobility and flexibility to walk, bend, kneel in difficult working positions and extreme indoor and outdoor temperatures/weather, exceeding 90 degrees or below 32 degrees Fahrenheit.
- Ability to consistently complete all work in a safe, timely, and proficient manner; thorough understanding of Dig Safe requirements, procedures and terms.
- More than three (3) years’ full-time related utility location experience.
- Ability and commitment to respond to emergency callouts

PREFERRED ENTRANCE QUALIFICATIONS (IN ADDITION TO ABOVE):

- More than seven (7) years of full-time related utility location experience.
- 4 Year Degree in Business Administration or related field, Engineering Technologies, Graphic Design or Geography.
- Five (5) years’ experience in gas and electrical engineering operations of a municipal utility company.
- Ten (10) years of demonstrated ArcGIS experience, or 5 years in hold GIS certificate.

REMARKS

- Successful candidates must have a valid driver’s license with a clean driving record; obtain and maintain Operator Qualification and Certification per DOT CFR 49 regulations; and be able to pass a pre-employment physical, drug screening, and criminal background check. Position is subject to random drug tests. Pay is \$26.67-\$39.51 per hour

TO APPLY:

Please submit a resume and cover letter with a completed HGED application to: humanresources@hged.com, on or before June 13, 2026. Visit www.hged.com for application.